

BREDHURST PARISH COUNCIL



**To all councillors: you are hereby summoned to attend an
ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD
VIA MICROSOFT TEAMS**

On Wednesday 3rd March 2021 at 6.30pm

DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

341. Apologies for absence

Cllrs to consider if apologies are acceptable.

342. Declarations of interests

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

343. To approve the minutes of the meetings held on 3rd February 2021.

ADJOURNMENT FOR A SHORT OPEN SESSION

344. Police Briefing

To receive the monthly crime report.

345. Matters arising (for information only)

To receive an update on action points from previous meetings.

346. Blacksmiths Barn

- a. To receive a verbal update and information on new Electricity Supplier.
- b. To consider grass cutting, cleaning, and gardening contracts and agree budget.
- c. To consider the reopening of the Barn.

347. Playing field access path

To consider the quotes if received.

348. Playground Annual Inspection

- a. To consider the response from Kompan.
- b. To consider and agree weekly inspection reports, procedure, and inspection rota.

349. Website

To receive an update.

350. Personnel

To consider the recommendation from the Personnel Committee to purchase a further 10 hours of consultancy from HR Services.

351. Policies and Procedures for review and adoption

- a. CCTV Policy - To agree policy and yearly subscription to the ICO.
- b. Code of Conduct – For review and adopt.

- c. Covid 19 Delegation of Powers ToRs –To consider and agree.
- d. Standing Orders –To consider amendment and adopt.

352. Parish Council Elections – 6 May 2021

To consider poster for noticeboard and to circulate to residents.

353. Planning

- a. There were no applications at the time of compiling agenda.
- b. Other planning matters.

354. Public Rights of Way

To provide an update from PRoW after receiving complaints regarding the height of the stile on KH55.

355. Village Maintenance

To consider and agree any requirements.

356. Reports from parish councillors.

To receive any reports.

357. Reports from borough and county councillors (if present)

To receive any reports.

358. Correspondence

To receive any correspondence.

359. Finance

- a. Financial statement and bank reconciliation – to receive and accept.
- b. To authorise Payments. Payments to be made by BACS unless specified otherwise.
- c. Bank Mandates for Cllrs Fifield, Goodwin- Sword and Salter.

ADJOURNMENT FOR A SHORT OPEN SESSION

In view of the confidential nature (personal details and data) on the following items to be transacted these will be taken in closed session.

- d. 19/20 Internal Auditor's Report
- e. VAT Return
- f. Passwords
- g. Emails
- h. HMRC.

360. Close of meeting

361. Date of Next Meeting - Wednesday 7th April 2021 at 6.30pm

Melanie Fooks

Melanie Fooks, Parish Clerk, 24th February 2021

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